



Rental Rates

Type of Use:	Garden Grove Resident or Garden Grove Non- Profit*	Non-Resident Non-Profit*	Non- Resident or Commercial	Garden Grove Unified School District
Live Performance: <i>Includes stage, make up room, downstairs lobby, and 2 dressing rooms.</i>	\$300.00 per hour	\$325.00 per hour	\$350.00 per hour	\$150.00 per hour

- The GEM Theater seats 158 and is ADA Accessible. Occupancy for Special Events may vary.
- All Performance Rentals include an on-site Theater Manager, current lighting plot, use of the stage, make-up room, men's and women's dressing rooms, and downstairs lobby.
- Special Event Rentals include an on-site Theater Manager.
- Designers, Equipment, Sound and Lighting, additional Room Rentals, and Bar and Catering packages are available to add on to any rental.
- When two performances are held in one day, a minimum of one (1) hour must be scheduled in between performances.
- A minimum of four (4) hours per rental day is required.
- A Dark Day Fee may apply if equipment is stored at the theater on a non-working rental day.
- A deposit must be made in full to secure any rental dates. All deposits are refundable within thirty (30) days after the completion of the rental. A refundable deposit of \$1,000.00 is required for all rentals over 8 hours. A refundable deposit of \$500.00 is required for all other rentals.
- All renters must provide proof of insurance.
- All rates are subject to change.

****Proof of Non-Profit status must be filed prior to User receiving the Non-Profit rate.***

Approved proof of status is a copy of Users 501-C# filed with the State of California.

****Garden Grove based organizations are defined by having a Garden Grove address or those demonstrating 80% membership of Garden Grove residents.***



Insurance Requirements

All theater users are required to obtain insurance coverage for the mutual benefit of both the City and the User. The specific type of coverage required is outlined below.

The User shall obtain their own insurance with coverage limits described below, and name the City and One More Productions as additionally insured. The User shall submit an insurance certificate to the City containing all information described in this section.

The User shall obtain and keep in full force and effect, at User's sole cost for the mutual benefit of the City, One More Productions and the User, comprehensive broad form general public liability insurance against claim and liability for personal injury, death, or property damage arising from the use of the theater. The User must provide protection of at least \$1,000,000.00 for bodily injury or death for any one person, at least \$1,000,000.00 for any one accident or occurrence, and at least \$1,000,000.00 for property damage.

All insurance coverage required by this agreement shall be carried only by responsive insurance companies licensed to do business in the State of California. The policies required by this agreement shall add as insured, by endorsement, City, One More Productions, and Agency and their respective elected and appointed official, officers, employees, agents, and representatives. All such policies shall contain language to the effect that:

1. The insurer waves the right to subrogation against the City, One More Productions and the elected and appointed officials, officers, employees, agents, and its representatives
2. The policies are primary and non-contributing with any insurance that may be carried by the City or One More Productions
3. The policy cannot be cancelled or materially changed, except after thirty (30) days notice by the insurer to the City and to One More Productions by certified mail.

The User shall furnish the City and One More Productions with copies of all such policies promptly upon receipt of them. The agreement between One More Productions, the City and the User shall terminate and be no further force and effect when there is a cancellation of, or any material change in coverage.

The User shall furnish One More Productions and the City with a certificate evidencing such insurance and naming One More Productions, The City, its elected officials, officers, agents, and employees as additional insured at least ten (10) working days prior to user's use of the facility.

The Certificate of Insurance issued to the City and One More Productions must contain the following language:

One More Productions and The City of Garden Grove, Agency, its elected and appointed officials, employees and volunteers are included as insured. This coverage shall be primary and City and One More Productions insurance shall not be contributory. There shall be no subrogation against The City or One More Productions. No cancelation or material change shall be made without thirty (30) days written notice to both One More Productions and The City.

Certificates are subject to review and approval by the City Risk Management department. If the certificate does not meet City requirements, the User shall be required to purchase insurance from the City.



Rental Inquiry Form

Please fill in the following fields and return

Organization Name: _____ Non-Profit? _____

Authorized Contact: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Phone: _____ Email: _____

Website: _____

Proposed use of Space: _____

DATE	TIME IN	TIME OUT	PURPOSE (Rehearsal, Performance, Tech, etc.)

Do you require any of the following?

Lighting Designer: _____ Sound Designer: _____ Microphones: _____

Additional Room: _____ Tables & Chairs: _____ Marquee: _____

Subject to availability. Bar & Catering information available upon request.

ADDITIONAL ROOM RENTAL

\$75 per room, per day

Available additional rooms include the Green Room and Upstairs Lobby

MARQUEE RENTAL

\$100 per set up

RENTAL EQUIPMENT

Prices are based on a per day rental

TABLES & LINENS

\$20 Cocktail or Round Table with Linen

\$12 Cocktail or Round Table without Linen

\$10 6' Folding Table

\$10 Linen

CHAIRS

\$5 Bar Stool with back

\$3 Standard Chair

SOUND

\$175 Design Fee/per 8-hour day.

Includes a Sound Designer and full use of the sound system – sound board, monitors and speakers

MICROPHONES

All rentals include mic stands, batteries, mic tape and clips

\$25 Wireless Handheld Microphone (5)

\$50 Lavalier Microphone (8)

LIGHTING

\$175 Design Fee/per 8-hour day.

Includes a Lighting Designer and full use of the lighting system, in the current plot

NOTE:

Additional Technicians may be required to operate equipment during event at the rate of \$20/per hour. Rates are based on an 8-hour day.

All technicians and staff must receive one paid 30-minute break per 8-hour shift.

If the Renter opts to bring in their own Sound or Lighting, a One More Productions approved technician required to be on-site during load-in to oversee the set up and use of all sound equipment. These technicians are hired at a rate of \$175/per 8-hour day and must receive one paid 30-minute break.